

## Minutes

### Parish Council Church of the Holy Family

September 1, 2015

7:30-9:00pm

Church Hall

#### Opening Prayer

#### **Introductions, Welcoming of new members** Phil LoBianco and Joe Brosseau.

The following were in attendance:

- Liz Fracchia
- Megan Hatt
- Mark Pasquale
- Phil LoBianco
- Cindy Mello
- Dottie Moon
- Richard Potticary
- Joe Brosseau
- Susan Magoon
- Pattie Bullock
- Bob Coffey
- Jim Payant
- Tom Loto
- Father Michael Smith

**Purpose of Council** - Jim Payant read aloud from the By-Laws, Article 2 - Purposes & Function.

**Elections:** Thank you to Heather Hazel for serving as the outgoing President. Positions open for President, Vice President and Secretary. The following were elected to serve as officers for 2015-16:

- President - Jim Payant
- Vice President - Tom Loto
- Secretary - Megan Hatt

**Schedule for 2015:** The CHF Parish Council will meet on the first Tuesday of each month, after the 7pm mass. Meetings are scheduled for the following dates:

- October 6
- November 3
- December 1
- January 5
- February 2
- March 1
- April 5
- May 3
- June 7

Father Michael will attend at least quarterly. The Saint Columba Parish Council will meet & elect their officers on Wednesday September 9. The joint meeting of the two councils is usually held around March. A date will be proposed at the next meeting.

#### **Tailgate event**

Last year a tailgate event had been proposed to replace Spirit Weekend. The vision was for each of the ministries to participate, as well as parishioners, with things like a chili cook-off.

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At the last meeting of the Parish Council the hope was to find a coordinator and a Sunday in October. To date a coordinator has not been identified. No one present at this meeting was able to take on coordination of this event. October 4 and October 10 were both proposed dates, but there are conflicts for both. October 18 is a possibility, but still need a coordinator. Without a firm date set and a coordinator identified, it seems that it may not be possible to pull off this event this year, but something to encourage more people to join ministries is still needed.

Discussion transitioned to other possible social events such as a tailgate at a UConn game.

To address the survey feedback on more social events a quarterly potluck was suggested. Susan Magoon will contact the Haiti Ministry to see if they would like to set up a table with gift baskets for fundraising. It was also suggested that new parishioners be personally invited to potlucks. Jim will check with Roger on the calendar for what Saturday nights would work after 5pm mass.

**Survey** - A general summary of survey results was sent in the spring. It's now time for another thank you for participation and communication of more specifics on what will/is being done to address survey feedback. Megan had started categorizing the survey feedback so it could be provided to the appropriate ministry/committee to be addressed. Jim also categorized results as he reviewed the survey results. Megan will finish categorizing and email to the PC. Jim will share his categorizations as well. Father Michael commented that everyone on the Parish Council needs to read the survey results. Megan will send out the results again in case anyone has misplaced from last spring. The survey was a joint effort between Holy Family and Saint Columba. The Saint Columba parish council will have their first meeting September 9. We need a point person from Saint Columba for the survey response effort. Megan will contact Kathy Hamilton to make sure this item is on their agenda. Mark, Richard, and Joe are interested in serving on a survey sub-committee. Megan will finish categorizing results and send back to the Parish Council by next week. Jim will also send out his thoughts on categorization. Next steps will be to provide the categorized feedback to appropriate committees and then create a communication with responses - for example comments on Adult Education to the Liturgy Committee - one of the responses could be next Faith Formation series on Joy of the Gospel.

**Social Outreach** - Susan let us know that on September 19 at noon there will be a luncheon for grant recipients. All Parish Committee members are all invited. The recipients will speak about where money is spent. Susan will send out a notice to Parish Council members for RSVP's.

**Ambassador Program** - Richard Potticary & Michael Ciarrocchi have been identified as ambassadors to start the program. Susan and Liz also expressed interest in serving as ambassadors. Dottie wants to tie in with the welcoming committee. Father Michael has list of who would like to participate from Saint Columba. They plan to have initial meeting this month to establish base guidelines for the program.

Closing Prayer

**Summary of Action Items:**

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Item	Person Responsible
Joint Parish Council Meeting - Contact Saint Columba and determine date for joint meeting	Jim Payant
Potluck -Contact the Haiti Ministry to see if they would like to set up for fundraising.	Susan Magoon
Potluck - Check with Roger on the calendar for what Saturday nights would work after 5pm mass.	Jim Payant
Survey - Resend survey results to Parish Council	Megan Hatt
Survey - Contact Saint Columba PC for point person for survey result action/communication	Megan Hatt
Survey - Categorize survey results	Megan Hatt

**Reminder - Next Meeting October 6 after 7pm Mass**