**CHF Welcome Committee**

**February 26, 2015**

Agenda

1. Welcome Packet
2. How to handle future new registrations
3. Newcomers name in bulletin

Minutes

Attending: Kathy Butler, Cindy Mello, Dottie Moon, Barbara Tartaglia

Guest: Roger DeMers

Notes: Roger

Roger explained his process for working with newly registered families.

Roger will frequently put an announcement in bulletin asking parishioners to update their email addresses with him if they are not receiving email blasts from CHF.

There is a need to complete the circle of connecting newcomers with the chair of various committees based on newcomers responses to registration form. Welcome committee will address this (see below.)

Notes: Newcomer Reception

Going forward, rather than hold a group reception, members of the Welcome Committee will meet personally with all newly registered parishioners.

Process:

1. Kathy will collect newcomer registrations and assign a WC member to call the family.
2. The WC member will arrange to meet the individual/couple/family after Mass to greet them and provide the welcome bag created by Dottie which includes a folder of information, the CHF cookbook, & the book, Dynamic Catholic.

The WC divided the list of 37 registrants from 2014-2015 so that each newcomer will receive a personal call and invitation to meet.

See next page for talking points for the call.

General points for the call to those who received the reception letter.

1. Name, Welcome Committee from CHF
2. We have been attempting to hold a Welcome Reception for Newcomers, but unfortunately weather conditions have caused us to cancel twice.
3. In place of the reception, we would like to personally welcome you and to give you the CHF welcome packet. Would it be convenient to meet me after a Mass in the coming weeks?
	1. If yes: Great, we will meet in the Rocking Chair room – it’s just off the entry room).
	2. If no: we understand how difficult it can be to meet given everyone’s busy schedules. I could leave the packet for you in the entry of the church – it’s a purple welcome bag with your name on it. It will be on the table by the Rocking Chair Room for the next three weeks.)
4. I also wanted to check that I have the correct email address for you?
5. We want to be sure that you can be involved in the CHF committees of your interest. Have you been contacted by anyone? If not, I would like to put you in touch with the chair of the committee of your greatest interest, by email.
6. (**BOLD** NAMES ONLY) I also wanted to let you know that your name will be in bulletin as a 2015 Newcomer to our parish, unless you prefer we do not.
7. I would also be happy to be your contact if you have any questions. I would like to give you my phone number. Or, you can also email me at chfwelcome@gmail.com.
8. Closing comments